

Wednesday 22nd May 2019

Responsibility - Tū tika . Resilience - Tū kaha . Kindness - Atawhai . Respect - Manaaki

Meal with School Captains **6.00pm**

Meeting start time **6.30pm**

Present: Tony, Doug, Dave, Mel, Fiona, Dagmar

Absent: Rachel

Dave is chairing tonight.

We welcome a parent that is attending the meeting.

[Plan on a Page Reminder](#)

[Welcome/Karakia](#) (All say together)

Conflicts of Interest

[PB4L Meeting Matrix](#)

[Minutes of the previous meeting](#)

Tony approved minutes, Doug seconds

[Action Register](#)

[Correspondence](#)

Chris Hipkins response

[BoT Site Dashboard](#)

General comments

Tony has stated the number of people not paying activities in term 2 is worrying.

Mel says year dates may need changing due to the fact that we miss out on business from international learners because other schools come back sooner.

To change this Mel proposes to change the dates and put teacher only days slot before long weekends (Waitangi) (Queen's birthday).

Everyone is in favor of this resolution.

Roll

Roll is looking healthy, steady increase due to a mixture of growth in the area and people moving from other schools to Gulf Harbour.

If the growth stays the same in 2021 an application may be needed to be put in for more classrooms.

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Doug wondered how the growth affects the school financially - is it good or bad?

Mel explains that the school is staffed at 506, currently at 495, once we get another 30 above 506 we can get another teacher funded by the government.

Last months number of absences is quite high 13.5%.

No stand downs to date.

It is to be put on the agenda for term 3 meeting to discuss student data in depth. At this point in time the midyear data will be in.

Fundraising events

Successful and important for community feel. Tony points out that the need for money through fundraisers is changing due to our efforts around international students.

Tony wonders if there should be a change to the fundraising planner due to success with grants in particular cutting events which are high work and low reward. It was decided to reduce the gala to an event for the community featuring the Haunted House and food for purchase.

Golf Club is going to have a charity golf day next year for Gulf Harbour. The idea could be to alternate between a gala and a golf day biannually.

Staff

One teacher has left in week 2 and they have been replaced by a job share set up.

Environment

PB4L positive, no questions or comments around it.

The quotes for the toilets and court yard that came back were very high and we are not able to pay for both areas.

The architects are going back to the companies to see, if they can come down with their quotes.

Culture

GYAP have asked to buy the module that Ruth has put together. This documents the quality of work done by Ruth.

There were suggestions as to how the school could make money out of selling the preparation modules. Mel is going to investigate further.

Tony asks, if the slideshow could be made available to the Board.

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School activity fees

353 have paid full amount

13 on AP

3 financially assisted by the school

126 paying termly (only 22% paid for term 2) Mel wonders if this issue could be related to the year 5s going to camp and expects more payments coming in, when the juniors' swimming programme will start.

Dave suggests a reminder should be sent to parents to get them to pay. It is important to highlight the impact of paying this fee for the school.

Maybe we could stress that we won't be able to pay and therefore deliver such extra programmes in the future.

The fact that the families had made a financial commitment through opting for termly payment needs to be stressed, as well as the financial problems their behaviour creates for the school.

The Board realises there is no way of enforcing the payment of outstanding fees and the prospect of more financial loss is worrying.

Mel and Dagmar think going back to the old system would be best, if there is no change in people's behaviour and the loss is substantial at the end of the year.

Dave reminds us that we always called this a trial. We based our budgeting on the community's feedback and commitment to payment.

Year 5 camp

69 students, 52 going on camp

There are 49 full payments, a half payment and two none payments. The sentiment in the room is disappointment and there are discussions as to how to respond to the behaviour by these families. Nothing can be done to enforce payment and therefore we have to move on.

The school won't be able to carry out important projects such as work on the Multifunctional Learning Space which will house the Before and After School Care due to the financial strain created by recent events.

Financials / Operations

Dagmar has a question about the donation figure. Mel confirmed that the activity fees collected are de facto donations.

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Tony has apologised on behalf of the board to the returning officer in 2016 who hadn't been paid after the last board election. This was an oversight by the old board and old principal.

Application for granting has failed for the gardens.

Tony says that it could be possible to get a donation of turf.

Mel says a boiler needs replacing due to a water leak.

Everyone approves Emergency planning procedures.

Another lock down practice is happening in term 2.

There are no questions about the assurances.

Items to Discuss:

- BoT Information- [Matrix](#) / [Expectations](#)
Matrix will be sent out to all nominees to get a scope of different areas of expertise. Tony has made some adjustments to the expectations.
- Activity Fee Update
[Chris Hipkins response](#)
The Minister's response was disappointing and did not resolve any issues.
- International update
Tony stresses that the school has always considered the impact that international students have on teachers as well as the money we can make from it. How are teachers feeling about this?
Mel took time at a staff meeting to explain the financial need of catering for international students. This is also an opportunity for GHS children to get an exposure to other cultures. Mel has put money away so that teacher aides can be placed in classrooms during busy periods. It is also good for teachers to see after having had international students there are nice new resources.
International income so far this year is \$43,000. Mel proposes upping the budget for example to secure the international coordinator Miriam. She suggests to up the budget to \$40,000 this year and \$40,000 for two more years for each year (excluding money spent on expo travel).
We are aware that there could be additional costs to fund further support for teachers during these busy times in the future.
Everyone approves this.
- BoT elections update

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Dagmar is the only nominee for teacher representative.

There will be elections for the parent representatives, the names of candidates have been displayed in the school office in compliance with election rules

- School closure - Wednesday 29th May 2019

Mel has put out 2 community notices to notify the community of the school closure.

GHS only has 2 teachers who aren't union members. They will have their relief time in this time.

Doug to write text for the Newsletter showing the Board's support

Dave is sending out a questionnaire to be filled in regarding the quality of the BoT meeting.

AOB (Please put comment in at least 24 hours before meeting for any other business you would like discussed)

Agenda for the next meeting

[Karakia/ Closure](#)

End time 8:00

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